

Minutes of Meeting
Georgia Commission on Child Support
Calculator/Technology Committee
November 3, 2014

Present:

Ms. Wendy Williamson, Chair (via teleconference)
Ms. Deborah Johnson Atlanta Legal Aid (via teleconference)
Judge Brenda Weaver, Appalachian Judicial Circuit (via teleconference)
Mr. Ryan Bradley, Policy Paternity Unit, DCSS
Mr. Scott Harlan, Associate IT Director, Georgia Tech Research Institute
Ms. Pat Buonodono, staff
Ms. Elaine Johnson, staff
Mr. Bruce Shaw, staff

The meeting was brought to order at 10:05

- I. Welcome and Introductions
- II. Review/Approval of Minutes of Last Meeting

Ryan Bradley moved to approve the meeting minutes from the August 13th, 2014 meeting, Deborah Johnson seconded the motion. The motion carried unanimously.

- III. Old Business
 - a. Replacement of Committee Member (Scott Harlan)

Scott Harlan was added to the committee by Wendy Williamson. He has been with the Georgia Tech Research Institute for over 10 years and his expertise in the IT field will be invaluable to the committee's work.

- b. Bid Calendar/Process/Results

Pat Buonodono stated that two bids have been received for the development of the new child support calculator. After reviewing the bids and the requirements document with Scott Harlan, the possibility of reissuing a request for bids has arisen. The bids received will be evaluated to determine if either bid fully meets the requirements and the committee's selection will be announced on November 14, 2014. The evaluating parties will be Wendy Williamson, Scott Harlan, Elaine Johnson, Ryan Bradley, and the Assistant IT Director at the Administrative Office of the Courts, Tony Mazza.

Scott Harlan went over some of the issues that the current scope of the project presented. He stated that to be done correctly in its current form it would have to be written in three separate languages. This would mean an additional up front cost as well as increased maintenance costs down the road. Scott Harlan suggested alternatives to consider would be to develop a web based calculator with the intention of phasing out Excel and moving to a web based in the future or to develop a web based calculator that works alongside an Excel calculator for those without web access. Deborah Johnson voiced concern of making any abrupt decisions in favor of making a transition to a web based calculator and urged the

committee to revisit its previous concerns on the matter before deciding a path. Another issue Scott Harlan stated was a lack of specificity in both the bids and requirements which could result in a multitude in change requests and increased costs.

IV. New Business

Scott Harlan brought forth a security concern he has in the practice of the exchanging flash drives at hearings for worksheet transfers especially ones that require macros to be enabled. This is one of the easiest ways for a judge's computer to be compromised. It is an issue the committee will consider in further discussion.

V. Close of meeting and scheduling of the next meeting

The next meeting has been scheduled for November 12, 2014 at 3:00 p.m. to discuss the results of the bid evaluation process.