

**Georgia Commission on Child Support
Technology and Calculator Committee
Meeting Minutes: February 17th, 2015**

Present:

Ms. Wendy Williamson, Chair
Mr. Scott Harlan
Judge Warren Davis
Ms. Laurie Dyke
Ms. Deborah Johnson
Mr. Ryan Bradley

Staff Present:

Ms. Patricia Buonodono, staff attorney
Ms. Elaine Johnson
Mr. Bruce Shaw

The meeting was called to order at 12:00 p.m.

I. Welcome and Introductions

II. Review/Approval of Minutes of Last Meeting – 12/17/14

Judge Davis moved to approve the minutes as written. Ryan Bradley seconded the motion. The motion carried unanimously.

III. Old Business

a. Report on Email Votes

A vote by email was taken to approve a task group for the purpose of evaluating the bids received to develop a new web based child support calculator. The vote was unanimously in favor for the task group to consist of Wendy Williamson, Scott Harlan, Laurie Dyke, Deborah Johnson, and Ryan Bradley.

The Committee also approved unanimously the evaluation process using a best value approach where evaluated bids with an equivalent weight on price and technical qualities.

b. Bid Selection

Three bids were received for the development for the new child support calculator designated as Vendors A, B, and C. Vendor B's bid was generally deemed inadequate because it did not demonstrate sufficient knowledge of the current child support calculator nor did they have any previous projects with similarities to the project at hand. After evaluating the bids separately, four out of five of task group selected Vendor C. Scott Harlan was the only evaluating member to select Vendor A.

Scott Harlan began the discussion about the bids by outlining his preference for Vendor A over Vendor C. Vendor A had more of an up to date look and feel of a calculator and showed more of what a website could do better than the Excel program particularly for non-power users. It also raised the question of whether or not there should be two different interfaces; one for power users, one for one time users.

However there were aspects of Vendor C's bid that he felt were advantageous, particularly the programming language and its ease of support down the road. Wendy Williamson stated that she did like the appearance of Vendor A's bid but given the evaluation criterion Vendor C was given the higher score due to directly meeting the requirements. Scott Harlan also pointed out that Vendor C bid on the project during the last process and bid the same amount for both which struck him as unusual.

Ryan Bradley agreed that the appearance of Vendor A was more appealing however the difference in the overall cost, with maintenance included, swayed his opinion in favor to Vendor C. Deborah Johnson disagreed about the appeal of Vendor A's appearance and favored Vendor C's approach because it more closely followed the current calculator and had a better balance of accommodating power users along with one-time users which was an important factor in the committee's discussion for the requirements document.

Laurie Dyke stated that Vendor C demonstrated a better understanding of the environment in which it would be operating. Vendor A had several key mistakes inside the bid which demonstrated key misunderstanding of the court system and child support such as the relationship of child support to visitation.

At the completion of the discussion a tally was taken of the Technology and Calculator Committee members' preference for bids. Vendor C was preferred by five of the six committee members with Scott Harlan being the exception who preferred Vendor A.

Deborah Johnson moved to select Vendor C, Managed Information Services, LLC as the vendor for the production of the new child support calculator. Ryan Bradley seconded the motion. The motion carried unanimously.

IV. New Business

Elaine Johnson stated that the information regarding the selection will be submitted to the Administrative Office of the Courts legal department so that a contract can be drafted.

V. Close of meeting and scheduling of next meeting

A meeting was scheduled for March 27th at 1:00(canceled at a later time).

The meeting adjourned at 12:50 p.m.